

IPSWICH JDM AND CLASSICS INC.

Impromptu Club Meet Policy

1. Purpose

The purpose of this policy is to allow members of Ipswich JDM and Classics Inc. to organise informal and short-notice club meets while ensuring that those activities remain consistent with the objects, Constitution, rules and standards of the Association.

This policy provides standing approval for qualifying Impromptu Club Meets so that individual committee approval is not required for each meet.

2. Scope

This policy applies to informal or short-notice activities organised by members and promoted as an Ipswich JDM and Classics Inc. activity.

An **Impromptu Club Meet** may include:

- an informal cars-and-coffee gathering;
- a short-notice social meet;
- a casual gathering at a suitable public venue;
- an informal cruise or drive; or
- another automotive or social activity consistent with the objects of the Association.

3. Standing Approval

The management committee grants standing approval for Impromptu Club Meets conducted in accordance with this policy.

An Impromptu Club Meet is automatically approved as an Ipswich JDM and Classics Inc. club activity when **all** the following conditions are satisfied:

1. The meet is consistent with the objects and purpose of the Association.
2. The meet promotes safe, responsible and respectful participation.
3. The meet does not involve or encourage unlawful, unsafe or antisocial conduct.
4. Participants are expected to comply with applicable road rules, laws, venue requirements, the Constitution, Club Rules and Code of Conduct.
5. The meet does not require expenditure or a financial commitment by the Association unless separately authorised in accordance with the Constitution.
6. The meet does not require the Association to enter into a contract, hire agreement or other formal commitment.

7. The organiser does not make contractual, financial or other commitments to third parties on behalf of the Association.
8. The meet has not previously been prohibited or restricted by the management committee.
9. **Before departure or commencement of the meet, the organiser must submit and announce the meet through the Impromptu Club Event Submission page on the club website.**

Once all requirements of this policy are satisfied, the Impromptu Club Meet is **deemed approved** and does not require separate prior approval from the management committee.

4. Club Website Submission

For an Impromptu Club Meet to receive standing approval under this policy, it must be submitted through the **Impromptu Club Event Submission** page on the official club website before the meet departs or commences.

The submission should include, at minimum:

- the name or brief description of the meet;
- the meeting or starting location;
- the intended meeting and/or departure time;
- the general nature or destination of the activity; and
- the name of the member organising the meet.

Submission through the club website creates the official club record of the Impromptu Club Meet.

A social media post, group message, verbal invitation or other informal notification *does not* replace the requirement to submit the meet through the club website.

If the required submission has not been made before departure or commencement, the activity does not receive automatic approval under this policy.

5. Organiser Responsibilities

The organiser of an Impromptu Club Meet must:

- complete the Impromptu Club Event Submission before departure or commencement;
- provide members with reasonable information about the location, time and general nature of the meet;
- make participants aware that normal club standards and rules apply;
- encourage safe, lawful and respectful behaviour;

- comply with reasonable requirements imposed by the owner or operator of any location used;
- ensure the activity remains substantially consistent with the information submitted to the club; and
- notify a committee member as soon as reasonably practicable if a significant incident occurs in connection with the meet.

Organising an Impromptu Club Meet does not give a member authority to enter into contracts, incur expenses, make financial commitments or otherwise legally bind the Association.

6. Participant Responsibilities

Members participating in an Impromptu Club Meet remain subject to the Constitution, Club Rules, Code of Conduct and other applicable Association policies.

Members must:

- behave respectfully toward other members and the public;
- comply with Queensland road rules and other applicable laws;
- comply with reasonable venue requirements;
- operate their vehicles responsibly; and
- avoid conduct that may bring the Association into disrepute.

The Constitution already requires members to follow the Constitution, Club Rules and Code of Conduct, act respectfully, and comply with Queensland road rules and laws at club events.

Unsafe, illegal or antisocial behaviour is not authorised or condoned by the Association merely because an activity has received standing approval under this policy.

7. Cruises and Driving Activities

Where an Impromptu Club Meet includes a cruise or other driving activity, each driver remains individually responsible for:

- the safe operation of their vehicle;
- compliance with road rules and applicable laws;
- the roadworthiness and legal operation of their vehicle; and
- determining whether road, traffic and other conditions are suitable for them to continue participating.

Participation in a club cruise does not authorise any participant to disregard road rules or engage in unsafe driving.

Members are not required to keep together if doing so would require unsafe or unlawful driving.

8. Activities Requiring Separate Committee Approval

Standing approval under this policy does **not** apply to an activity that:

- requires expenditure of Association funds;
- requires the Association to enter into a contract or financial commitment;
- requires a booking, permit, licence or formal third-party agreement to be entered into on behalf of the Association;
- involves an unusual or significant risk that would reasonably require additional planning;
- is a major organised event, show or similar formal activity;
- involves commitments being made to sponsors, businesses or other organisations on behalf of the Association;
- falls outside the objects or normal activities of the Association; or
- has been specifically identified by the management committee as requiring prior approval.

Such an activity must be referred to the management committee for consideration before being represented as an approved club activity.

9. Committee Authority

Nothing in this policy removes the management committee's authority or responsibility to manage the affairs and activities of the Association.

The management committee may place reasonable conditions on, restrict, cancel or withdraw standing approval for a particular Impromptu Club Meet where the committee considers this necessary for:

- safety;
- legal compliance;
- risk management;
- protection of the Association;
- protection of members or the public; or
- consistency with the objects, Constitution, rules or policies of the Association.

The management committee may also determine that a proposed activity is sufficiently significant to require formal approval.

10. No Individual Committee Approval Required

A member is **not required to obtain permission from the President, Events Coordinator or another individual committee member** before conducting an Impromptu Club Meet that satisfies this policy.

The authority for the activity arises from the standing approval provided by this policy.

The website submission is therefore a **notification and record of the activity, not an application awaiting individual committee approval**, provided all requirements of this policy are satisfied.

11. No Guarantee of Attendance or Venue Availability

Standing approval means that an Impromptu Club Meet is recognised as an approved club activity under this policy.

It does not guarantee:

- member attendance;
- availability of a proposed meeting location;
- access to private property or facilities; or
- acceptance of the activity by a venue or other third party.

Organisers and participants must comply with any lawful requirements applying to the location or activity.

12. Relationship with the Constitution and Other Policies

This policy is made under the Association's power to adopt additional rules, policies and procedures.

The Constitution provides that additional club rules and policies must be consistent with the Constitution.

This policy must therefore be read together with the Constitution, Code of Conduct, Event Safety Policy and other applicable policies of Ipswich JDM and Classics Inc.

Where this policy is inconsistent with the Constitution, **the Constitution prevails**.

13. Adoption and Review

This policy takes effect when adopted by the management committee.

The management committee may review or amend the policy as required, subject to the Constitution and any applicable requirements of the Association.